

Because I care...

I thought I'd share some details which will hopefully save some headaches at some point but give me some peace of mind now.

Full Name	
ID Number	
Date of last update	

Important Documents Checklist (Tick and number)

Item	Description	# Tick
1.	My original will (Copy on file with location of original specified if different)	
2.	Certified copy of my South African Identity Document	
3.	Certified copy of my passport(s)	
4.	Certified copy of spouses ID	
4.	Certified copy birth certificate of child/other beneficiaries	
5.	Certified copy of my birth certificate	
6.	My marriage certificate	
7.	Divorce papers	
8.	Marriage contract	
9.	Drivers license	
10.	Firearm license	
11.	Title deeds for property owned in my name	
12.	Vehicle Registration Certificates for vehicles in my name	
13.	Lease Agreements on Property Rented	
14.	Hire Purchase agreements	
15.		
16.		
17.		
18.		

Business Ownership

Name of Business	
Type of Business	
Shareholders Agreement	
% Ownership	
Bank detail & Accountant	
Key business contact person	
ID or Registration #	
Buy/Sell Agreements	

Trust(s) I founded

Name of Trust	
Registration #	
Domicile of Trust	
Trustee contact	

Trust(s) I am a beneficiary of

Name of Trust	
Registration #	
Domicile of Trust	
Trustee contact	

My Personal Tax Details

Tax Domicile	
Tax Reference Number	
Tax filing platform/link	

